

February 11, 2021

The regular meeting of the Ligonier Borough Council was held Thursday, February 11, 2021 via ZOOM amidst the Coronavirus (COVID-19) Pandemic. President James St. Clair presided over the meeting.

Members Present: James St. Clair, Matt Smith, Robert Barron, Mariah Fisher, Judy Hoffer, Nate Sylvester. Absent was Jeff Craig.

Others Present: Secretary-Treasurer Jan Shaw, Street Supervisor Ron Ross, Mayor Ormond “Butch” Bellas, Engineer Ben Faas, Solicitor George Welty, Police Chief John Berger, and Fire Chief Corey Blystone.

APPROVAL OF MINUTES

A motion was made by Matt Smith and seconded by Judy Hoffer to approve the minutes of January 14, 2021 as presented. All of Council was in favor.

BILLS PAYABLE

A motion was made by Mariah Fisher and seconded by Robert Barron to approve the Bills Payable as presented. The motion carried unanimously.

CONSENT CALENDAR

A motion was made by Mariah Fisher and seconded by Robert Barron to approve the Consent Calendar. All were in favor.

PUBLIC COMMENT

None

UNFINISHED BUSINESS

Peggy Shepler – Planning Commission Term
Steve Barron – Emergency Management Coordinator

It was noted that confirmation of appointment was received from Governor Wolf’s office for **Steve Barron** to serve as **Emergency Management Coordinator** for Ligonier Borough.

A motion was made by Matt Smith and seconded by Judy Hoffer to re-appoint Peggy Shepler to serve a 4 year term on the Planning Commission. All of council was in favor.

CORRESPONDENCE

Thank you card was received from the LV Chamber of Commerce for **Ice Fest** support.

Letter received from the LV Chamber of Commerce to hold **Wine, Whiskey & Sweets Walk** May 8, 2021 from 1-5pm. It is requested to use the sidewalks & parking area around the Diamond plus two blocks on East & West Main Street for the event with meters bagged by 10am for set up. The event would use same format as the Ligonier Night Market with vendors set up on the street (parking spots) area. Up to 400 tickets will be sold with participants receiving a wristband. LV Chamber also asks for Council to suspend the enforcement of the Open Container Ordinance during the event.

A motion was made by Mariah Fisher and seconded by Nate Sylvester to approve the request for the Wine, Whiskey & Sweets walk May 8, 2021. All of Council was in favor.

Letter received from the LV Chamber of Commerce to bag meters around Diamond Park and first two blocks of East & West Main Streets for **Antiques on the Diamond** June 5 from 9am to 3pm.

A motion was made by Nate Sylvester and seconded by Matt Smith to approve the request from LV Chamber of Commerce for Antiques on the Diamond June 5, 2021. The motion carried unanimously.

Letter received from the LV Chamber of Commerce requesting permission to hold Ligonier **Night Market** the third Thursday of each month from June through September 2021 from 5-8pm. (June 17, July 15, August 19, & September 16). Also requested is to bag the meters around the Diamond and the first blocks of East & West Main Streets from 3-9pm for set up and tear down. CDC guidelines in place will be followed.

A motion was made by Matt Smith and seconded by Nate Sylvester to approve the above request. All of Council was in favor.

Letter received from the LV Chamber of Commerce requesting permission to use Diamond Park on July 16 & 17 from 9am-5pm for the annual **Summer in Ligonier** event as well as permission for merchants to hold sidewalk sales. It is also requested to bag the first two meters in front of the LV Library for the kettle corn vendor and the first three meters on N. Fairfield Street by the YMCA for the horse and carriage vendor.

A motion was made by Robert Barron and seconded by Matt Smith to approve the request for Summer In Ligonier event. The motion carried unanimously.

Letter received from the LV Chamber of Commerce requesting permission to use the Bandstand and Diamond Park as well as close the Diamond and the one block of East & West Main Streets & North and South Market Streets for **The Stroll** on August 13, 2021 from 5pm-9pm. Permission is also asked to have the meters on the Diamond and one block of East & West Main Streets and North and South Market Streets bagged for the classic cars from 1pm-9pm. Also requested is for the first block of the Diamond closed to traffic from 4:30-9:30pm.

A motion was made by Robert Barron and seconded by Matt Smith to approve pending PennDot approval. All of Council was in favor.

Letter received from the LV Chamber of Commerce requesting permission to hold **1st Annual Corn Hole Tournament** on September 11 (rain date September 18) from 8am to dark. LV Chamber requests that:

1. North Fairfield be blocked off between West Main Street and West Church Street along with Bank Alley from North Fairfield to Oak Alley.
2. There will be food and beverage vendors.
3. Set up would take place at 8am.
4. Participants and attendees over the age of 21 will receive a wristband at registration and a unique wristband will be available for designated drivers. All will abide by all COVID restrictions in place on event date.
5. The Chamber requests free parking for event.
6. The Chamber requests Council to suspend the enforcement of Open Container Ordinance.
7. All vendors must provide proof of insurance.
8. The Chamber will purchase the appropriate liquor liability insurance.

A discussion ensued concerning several of the requests for the event.

A motion was made by Nate Sylvester and seconded by Mariah Fisher to approve the **date only** with LV Chamber to come back next month to further discuss. All of Council was in favor.

Email received from Deborah Christopher of Weeders and Seeders regarding the Garden Club Flower Show July 24, 2021. Weeders & Seeders request permission to set up 2 to 4 educational displays in the courtyard if they need additional space.

A motion was made by Matt Smith and seconded by Mariah Fisher to approve the request from Weeders and Seeders. The motion carried unanimously.

COMMITTEE REPORTS

PARKS & RECREATION

Mariah Fisher reported being approached again by Ligonier Township to try once more for a grant for new walking trail.

TOWN HALL

Town Hall Chair, Judy Hoffer thanked Ron Ross and Public Works on the great job with the LED lights and painting in Council Chambers. It is hoped that the windows will be delivered mid-March.

Darr Construction is working on matching brick samples.

PUBLIC WORKS

Chairman Robert Barron thanked Ron Ross and crew for re-certifying the parking meters. Old water fittings have been sold to Ligonier Municipal Authority.

April 23 & 24, 2021 a Dumpster Day is being planned.

A motion was made by Robert Barron and seconded by Mariah Fisher to approve Dumpster Days for Ligonier Borough April 23 & 24, 2021. All of Council was in favor.

Bids for 22,000 square yards of Tar & Chipping.

A motion was made by Robert Barron and seconded by Matt Smith to authorize ad for sealed bids for Tar and Chipping to be turned in by April 8, 2021 at 4pm and are to be opened the same evening at the regularly scheduled council meeting. The motion carried with all attending in favor.

PUBLIC SAFETY

Nothing

FINANCE

Finance Chairman Nate Sylvester reported that parking revenue is a little light for the first month of the year compared to last year.

PLANNING / PERSONNEL

Chairman Matt Smith reported receiving 4 or 5 letters of interest for the code enforcement and zoning enforcement. Interviews will be scheduled next week.

A motion was made by Matt Smith and seconded by Judy Hoffer that all letters of interest for zoning officer position and code enforcement officer position must be in by Monday, February 15, 2021. All of Council was in favor.

Matt Smith thanked council for Peggy Shepler's re-appointment.

NEW BUSINESS

Moseye Subdivision

Solicitor Welty explained that the property is in the C1 area and Planning Commission recommends approval.

Subdivision moves the property boundary line from 60 x 140 & 60x40 to 60 x70 & 60 x 109.

A motion was made by Judy Hoffer and seconded by Matt Smith to approve the subdivision. The motion carried unanimously.

COMMENDATIONS & COMMENTS from OFFICERS & DEPARTMENTS

Secretary-Treasurer Jan Shaw reported receiving information from Westmoreland County inquiring of the polling site in the Borough for the May Primary.

A motion was made by Judy Hoffer and seconded by Nate Sylvester to permit voting for May Primary at the Town Hall. The motion carried with all of Council in favor.

Street Supervisor Ron Ross asks that residents refrain from throwing snow out onto the streets.

Police Chief John Berger reported receiving an award from the VFW for 28 years of service to the Borough.

Mayor Bellas commended Chief Berger on the award. Bellas thanked Ron Ross and crew on their good work with the streets. Mayor Bellas reported residents need to shovel their sidewalks after snowfall events.

MOTION TO ADJOURN

A motion was made by Matt Smith and seconded by Judy Hoffer to adjourn the meeting. All of Council was in favor. The meeting was adjourned at 7:40 pm.

Respectfully submitted,

Janette Shaw
Secretary-Treasurer

