

January 5, 2026

The reorganizational meeting for Ligonier Borough Council was held Monday, January 5, 2026 at 7pm in the Town Hall.

Members Present: Jim Norris, Nancy Pleskovitch, Judy Hoffer, Carol Barton, Jordan Frei, Paul Verostko, John Poznick, and Emma Betz.

Others Present: Secretary-Treasurer Jan Shaw, Street Supervisor Ron Ross, Mayor Tom Freeman, and Police Chief Mike Matrunics.

The Honorable Tom Freeman called the meeting to order with an election of Council President.

A nomination was made by Carol Barton and seconded by John Poznick to appoint Jordan Frei for President. All of Council was in favor.

Jordan Frei will be the President for 2026.

Mayor Freeman turned the gavel over to Council President Jordan Frei.

Council President Jordan Frei called for the election of Vice President.

A nomination was made by Jim Norris and seconded by John Poznick to appoint Carol Barton for Vice President. The nomination carried with all in favor.

Carol Barton will be the Vice President for 2026.

PUBLIC COMMENT

NONE

UNFINISHED BUSINESS

NONE

NEW BUSINESS – Annual Appointments

A. Re-Enact Ordinances:

#262 Real Estate Transfer Tax 1%

#328 Wage Tax .5%

#329 Per Capita Tax \$5.00

#361 Amusement Tax 5%

#569 LST Tax \$52.00

A motion was made by Judy Hoffer and seconded by Carol Barton to re-enact the above ordinances for 2026. The motion carried unanimously.

B. Depositories for Borough

BNY Mellon Bank

Commercial Bank

First National Bank

Dollar Bank

Somerset Trust Co.

A motion was made by John Poznick and seconded by Judy Hoffer to approve the depositories for the Borough. All of Council was in favor.

C. Financial Services:

Berkheimer Tax Administrator – Act 511 Taxes (EIT), LST Tax
PAMS – Per Capita
Guyasuta Investment Advisors – Town Hall & P&R Fund

A motion was made by Jim Norris and seconded by Nancy Pleskovitch to approve the Financial Service partners above. The motion carried with all in favor.

D. Appointments for 2026:

Auditor – The Keenan Group
Solicitor – Sorice Law, LLC
Engineer – Mash Engineering, Jason Mash
Fire Chief – Matt Ferry
Secretary-Treasurer Jan Shaw
Zoning Board Counsel – Lee Demosky
Vacancy Board Chairman – Karen Lynn
UCC Appeals Board Counsel – TBD
Delegate for State Borough’s Convention – Jan Shaw
Right to Know Officer – Jan Shaw
Chief Financial Officer (Pension Plan) – Jan Shaw
Delegate for Act 32 Tax Collection Committee for 2026 - Jan Shaw
Emergency Management Coordinator – Corey Blystone & Asst. Greg Sullenberger
Building Code Inspectors – PA Municipal Code Alliance & TKL Code
Zoning / Code Enforcement – PA Municipal Code Alliance
Ligonier Valley Police Commission
Shade Tree Member – Matt Smith
Looking for a member for Shade Tree Commission, Planning Commission, Joint Comp. Plan, Member/Solicitor for UCC Appeals Board

A motion was made by Judy Hoffer and seconded by Carol Barton to accept all above appointments. All of Council was in favor.

Council President Jordan Frei asked for nominations for the Ligonier Valley Police Commission.

A nomination was made by Carol Barton and seconded by Jim Norris to appoint Tom Freeman and Jordan Frei to the Ligonier Valley Police Commission. The nomination carried with all in favor.

Bidding Threshold for 2026:

The Pennsylvania Department of Labor & Industry released the 2026 bidding thresholds for public contracts and purchases:

Beginning on January 1, 2026, the updated bidding thresholds for contracts and purchases will be as follows:

- Contracts or purchases under \$13,200 require no formal bidding or written / telephonic quotations.
- Contracts or purchases between \$13,200 and \$24,500 require three written / telephonic quotations.
- Contracts or purchases greater than \$24,500 require formal bidding as outlined in chapter 14 of the Borough Code.

ADDITIONAL PUBLIC COMMENT

None

COMMENDATIONS & COMMENTS from OFFICERS and DEPARTMENTS

Emma Betz congratulated all the newly elected council members and is excited to work with everyone.

Secretary/Treasurer Jan Shaw congratulated all the newly elected council members and thanked them for her appointment.

Public Works Supervisor Ron Ross wished all members good luck in the upcoming year.

Chief Matronics congratulated all members.

Mayor Freeman looks forward to working with the council and thanked his family and friends for their support of him. He also thanked Butch for his 24 years of service. His vision and goals are to work with the entire community.

President Frei expressed his gratitude to the Borough Staff and also for trusting him to the President's position. He looks forward to the upcoming year.

MOTION TO ADJOURN

A **motion** was made by Judy Hoffer and seconded by Carol Barton to adjourn the meeting. The motion carried with all in favor. The meeting was adjourned at 7:19 pm.

Respectfully submitted,

Janette Shaw
Secretary-Treasurer