

**June 9, 2022**

The regular meeting of the Ligonier Borough Council was held Thursday, June 9, 2022 at 7pm in the Town Hall with President Matt Smith presiding.

**Members Present:** Matt Smith, Mariah Fisher, Robert Barron, Judy Hoffer, Nate Sylvester, Jordan Frei, & Brad Chartier.

**Others Present:** Secretary-Treasurer Jan Shaw, Streets Supervisor Ron Ross, Mayor Ormond “Butch” Bellas, Engineer Jake Bolby, Solicitor George Welty, Police Chief John Berger, Fire Chief Corey Blystone, & Zoning / Code Enforcement Officer Karl Horman.

#### **APPROVAL OF MINUTES**

**A motion** was made by Nate Sylvester and seconded by Jordan Frei to approve the minutes of May 12, 2022 as presented. All of Council was in favor.

#### **BILLS PAYABLE**

**A motion** was made by Nate Sylvester and seconded by Mariah Fisher to approve the Bills Payable as also presented. The motion carried unanimously.

#### **CONSENT CALENDAR**

**A motion** was made by Nate Sylvester and seconded by Brad Chartier to approve the Consent Calendar provided. The motion carried with all in favor.

#### **PUBLIC COMMENT**

Debbie Campayno of 324 N Fairfield Street was present and expressed concern of upcoming July 4<sup>th</sup> fireworks from neighbor who continually sets off “illegal” fireworks.

Chief Berger stated that he would talk to the neighbor.

#### **UNFINISHED BUSINESS**

##### **Friendship Park Phase II**

Chair Mariah Fisher reported that the committee is recommending that the Platform Group take the lead on the project design. Their proposal was for \$22,000. After approval the committee will then be able to look for fundraising and grant opportunities. Once the design is completed the committee will have another request for the construction and actual build of the park.

**A motion** was made by Mariah Fisher and seconded by Nate Sylvester to grant the Friendship Park Phase II design proposal to the Platform Group. The motion carried unanimously.

##### **LV Request for Rolling 50/50**

**A motion** was made by Robert Barron and seconded by Nate Sylvester to approve the selling of the Rolling 50/50 **in the Town Hall Courtyard** at various LV Chamber events; Sunday Evening Band Concerts, Antiques on the Diamond, Summer in Ligonier, The Stroll & Bark in the Boro. The motion carried with all in favor.

##### **Fire Service Agreement**

Jordan Frei stated that the Fire Service Agreement solidifies the relationship that the Borough has with the Fire Department and clarifies what each can expect from one another.

**A motion** was made by Jordan Frei and seconded by Nate Sylvester to present the agreement to the Fire Department and request for signature from their leadership. All of Council was in favor.

## **CORRESPONDENCE**

Ratify request by Tom Wynkoop for a 4'x4' banner to be placed on Market Street by YMCA for a local veteran charity event to be taken down June 4, 2022.

**A motion** was made by Nate Sylvester and seconded by Mariah Fisher to ratify the approval of the above request. All of Council was in favor.

Ratify request from Tom Pickup of Fox's Pizza to close the parking lot at Pond Stone Park from 4pm until 8pm Saturday May 21<sup>st</sup>, 2022 for an event.

**A motion** was made by Jordan Frei and seconded by Nate Sylvester to ratify the approval of the request from Fox's Pizza by Tom Pickup. The motion carried unanimously.

Diamond and Bandstand Request received from Lydia Hull & Friends (Violinist and back up musicians) to perform on the Diamond 6/18, 6/19, 6/24, 6/25 & 6/26/2022 from 2-4pm. Also requested is an electrical outlet for amplifier, mic and electric instruments.

**A motion** was made by Jordan Frei and seconded by Nate Sylvester to approve all dates with the exception of June 18<sup>th</sup> due to a wedding scheduled by the Mayor. The motion carried with all in favor.

Email received from Dawn Szalay of Quacked Glass Studio on West Main Street asking permission to hold a fundraiser; Adopt a Pet Rock event for Helping Hearts Healing Tails Animal Rescue on the sidewalk in front of her store Saturday, June 18, 2022 from 12pm to 4pm. Also requested is for a table set up along the building, not encroaching in the public right-a-way for rocks to be displayed; Helping Hearts Healing Tails representative to attend, possibly bringing a small, well-behaved dog; singer with a guitar; hand drawn artistic advertisement on front window on event day; as well as a painted rock hidden somewhere in the hardscape area near the bandstand.

**A motion** was made by Nate Sylvester and seconded by Jordan Frei to approve the request for Dawn Szalay of Quacked Glass Studio. The motion carried unanimously.

Letter received from the LV Chamber of Commerce asking to close Lot B to non-stroll participants beginning at 4pm for The Stroll as well as reserve a few spaces in Lot A for Stroll participants and to bag the row of parking along Bank Alley & N Market Street.

**A motion** was made by Nate Sylvester and seconded by Jordan Frei to approve the request from LV Chamber with the exception of reserving a few spaces in Lot A but rather extend spots down West Main Street instead for participants. The motion carried with all in favor.

Request received from East Vandergrift Borough regarding a resolution for ARPA funds from Westmoreland County.

A discussion ensued with Council deciding to not proceed with this at the moment.

## **COMMITTEE REPORTS**

### **PARKS & RECREATION**

Nothing further.

## **TOWN HALL**

Chair Judy Hoffer reported a problem with lighting in the community room restrooms. The lights in both men's & women's restroom has now been replaced with updated recessed lighting. The lighting in the restrooms on the main floor will be done as well.

**Otis Elevator Oil Change: \$10,000**

**A motion** was made by Judy Hoffer and seconded by Jordan Frei to contact Otis and move forward with oil change at quoted price of \$10,000. All of Council was in favor.

**PUBLIC WORKS**

**2 Fire Hydrants:**

**A motion** was made by Robert Barron and seconded by Jordan Frei to ratify the request by the Municipal Authority of Westmoreland County (MAWC) to install 2 fire hydrants at the lower end of town at \$2,400. The motion carried with all in favor.

**PUBLIC SAFETY**

Deferred to New Business

**FINANCE**

Nothing to report.

**PLANNING / PERSONNEL**

Chairman Nate Sylvester reported that Zoning/Code Enforcement Officer Karl Horman has been working with EADS Engineer Ben Faas on a Sidewalk Ordinance. Electric vehicles and power cords will be included in the ordinance.

**NEW BUSINESS**

**Resolution:** A resolution authorizing the **Transfer of the Real Property Located at 115 N Fairfield Street** in the Borough of Ligonier **to the Ligonier Volunteer Hose Company No. 1** of Ligonier PA.

**A motion** was made by Jordan Frei and seconded by Nate Sylvester to adopt the resolution to Transfer 115 N Fairfield Street real property to Ligonier Hose Co. No.1. The motion carried unanimously.

**Resolution:** A resolution authorizing **Establishment of a Capital Fund** for the Purchase or Contribution to the Purchase of Fire Engines and Fire Apparatus, including for the Construction, Repair and Maintenance of buildings for the Ligonier Volunteer Hose Co. No.1 of Ligonier PA.

**A motion** was made by Jordan Frei and seconded by Nate Sylvester to adopt the resolution to Establish a Capital Fund of \$250,000 for Ligonier Volunteer Hose Co. No. 1. The motion carried 4-3 after a roll call vote taken with Brad Chartier, Mariah Fisher, & Judy Hoffer voting no.

Jordan Frei & Matt Smith thanked both parties for their hard work on the matter.

**PA Liquor License Transfer to Kitchen of Ligonier LLC Restaurant on East Main Street:**

**A motion** was made by Nate Sylvester and seconded by Robert Barron to authorize Secretary-Treasurer Jan Shaw to set a date for hearing to be before next Council meeting and proceed with advertising. The motion carried with all in favor.

**ADDITIONAL PUBLIC COMMENT**

None

**COMMENDATIONS & COMMENTS from OFFICERS & DEPARTMENTS**

**Secretary-Treasurer Jan Shaw** reported that she has recently attended the Annual PSAB Conference in Hershey May 22-25 and found it to be very interesting and informative.

**Street Supervisor Ron Ross** gave an update on the Gas Line Replacement Project. It is reported that within 2-3 weeks they will be done with Church Street. They will then move out onto N Market Street from the Diamond to the other side of the YMCA. It is requested to place a detour down Vincent Street to Walnut Street for the South Bound Traffic with no parking from 7am to 4pm Monday through Friday.

**Fire Chief Corey Blystone** thanked Council for the Resolutions passed tonight.

**EADS Engineer Jake Bolby** reported that Burd Alley PennDot permit should be wrapped up within the next month or two.

**Police Chief John Berger** reported working with Council Member Mariah Fisher on the upcoming National Night Out. The Borough and the 3 fire companies from the township are set to go for the event. The DJ is booked. Chief Berger added that next month he will have more information.

Berger also reported that at the recent Antiques on the Diamond Rep. Rossi's office, LV Chamber and Police Department worked together & forms were signed for Defaced License Plates. Berger suggested doing it again at perhaps the Stroll as it was well received.

**Mayor Bellas** questioned whether it is the property owner's responsibility or the Borough's to keep right-of-way clear on the alleys and street from branches and bushes. It was noted that this a problem on certain alleys. Mayor Bellas suggested that this needs checked into for next month's meeting.

**President Matt Smith** thanked all involved with the Fire Service Agreement and Resolutions. Smith wished the Fire Department well and that they are successful in their future endeavors.

**MOTION TO ADJOURN**

**A motion** was made by Jordan Frei and seconded by Robert Barron to adjourn the meeting. All of Council was in favor. The meeting was adjourned at 7:50pm.

Respectfully submitted,

Janette Shaw  
Secretary-Treasurer