

**May 12, 2022**

The regular meeting of the Ligonier Borough Council was held Thursday, May 12, 2022 at 7pm in the Town Hall with President Matt Smith presiding.

**Members Present:** Matt Smith, Robert Barron, Judy Hoffer, Jordan Frei, & Brad Chartier.  
Absent was Nate Sylvester and Mariah Fisher.

**Others Present:** Secretary-Treasurer Jan Shaw, Street Supervisor Ron Ross, Mayor Ormond "Butch" Bellas, Engineer Ben Faas, Solicitor George Welty, Police Chief John Berger, & Fire Chief Corey Blystone.

**APPROVAL OF MINUTES**

**A motion** was made by Jordan Frei and seconded by Robert Barron to approve the minutes of April 14, 2022 as presented. All of Council was in favor.

**BILLS PAYABLE**

**A motion** was made by Judy Hoffer and seconded by Brad Chartier to approve the Bills Payable. The motion carried with all in favor.

**CONSENT CALENDAR**

**A motion** was made by Robert Barron and seconded by Judy Hoffer to approve the Consent Calendar provided. The motion was unanimously approved.

**PUBLIC COMMENT**

Patty Smith of 1659 Rt. 30 Ligonier was present and voiced her concern of the danger to Motorcycles by residents blowing their mowed grass onto the roads.

**UNFINISHED BUSINESS**

**Ordinance amending the Ligonier Borough Zoning Ordinance:**

**A motion** was made by Judy Hoffer and seconded by Jordan Frei to adopt the proposed ordinance #579 amending the Ligonier Borough Zoning Ordinance pertaining to Section I, II, & III fencing; and amending Section IV titled Screening and Landscaping for Off-Street Parking & Service Structures. The motion carried with all in favor.

**CORRESPONDENCE**

Letter received from Anastasia Rose Jaeger asking permission for a Yoga **on the Diamond** program. The program is to be offered various Saturday mornings in the summer and fall beginning Saturday, May 28, 2022 & do them every other Saturday until Labor Day or mid-October from 8:30am-9:15am. Program would take place in the grassy areas around the Diamond and possibly the bandstand.

**A motion** was made by Judy Hoffer and seconded by Brad Chartier to grant permission for **St. Clair Park** and for donations only. The motion carried with all in favor.

Application received for a 3'x4' vinyl banner to be hung May 15-June 17, 2022 on the front porch of Pioneer PCA to promote Vacation Bible School.

**A motion** was made by Judy Hoffer and seconded by Jordan Frei to approve the banner for Pioneer PCA. The motion carried unanimously.

Letter received from the LV Chamber of Commerce requesting permission to use the Town Hall Courtyard to sell Rolling 50/50 at the following events; Sunday Evening Band Concerts, Antiques on the Diamond, Summer in Ligonier, The Stroll, & Bark in the Boro.

**Request was tabled** until Ordinances checked for any stipulations regarding Games of Chance.

Letter received from the LV Chamber requesting permission to use the Bandstand & Diamond Park as well as close the Diamond and the one block East & West Main Streets & North and South Market Streets for the Stroll August 5, 2022 from 5pm-9pm. Also requested is to bag the meters on the Diamond & one block East & West Main Streets, North & South Market Streets for the classic cars from 1pm-9pm and for merchants to have side walk sales.

**A motion** was made by Jordan Frei and seconded by Brad Chartier to approve the request. All of Council was in favor.

## **COMMITTEE REPORTS**

### **PARKS & RECREATION**

In absence of Parks & Recreation chair Mariah Fisher, Matt Smith reported that the Parks & Recreation Committee recommend The Platform Group for the design portion of Friendship Park Phase II for the Skate Park, Tennis Courts & Multi-Use Courts.

Council decided to table until price is confirmed.

### **TOWN HALL**

Chair, Judy Hoffer reported receiving notice that the elevator is in need of an oil change as it has apparently been 10 years.

### **PUBLIC WORKS**

Robert Barron, Chairman of Public Works reported receiving requests for a stop sign at Grant Street & 30.

**A motion** was made by Robert Barron and seconded by Brad Chartier to install a temporary stop sign at Grant Street & Rte. 30 for 60 days. The motion carried with all in favor.

### **PUBLIC SAFETY**

Chairman Jordan Frei reported that work continues on the Fire Services Agreement.

### **FINANCE**

Nothing to report.

### **PLANNING / PERSONNEL**

#### **Executive Session:**

An executive session was called at 7:18pm for personnel reasons. Council returned from executive session at 7:34pm.

### **NEW BUSINESS**

#### **Planning Commission Appointment:**

**A motion** was made by Jordan Frei and seconded by Robert Barron to **appoint Tracey Pelesky** for the vacant position serving on the Planning Commission. The motion carried unanimously.

#### **Resolution for Health Reimbursement:**

Under advisement of Ligonier Borough's insurance company the Borough needs to change the company providing the debit card for the employees' health insurance reimbursements for prescriptions and medical expenses to the Harrison Group.

**A motion** was made by Judy Hoffer and seconded by Jordan Frei to approve the Summary of Plan Description for the employees' new Health Reimbursement card. The motion carried with all in favor.

**A motion** was made by Judy Hoffer and seconded by Brad Chartier to appoint Jan Shaw as administrator. The motion carried unanimously with all in favor.

**A motion** was made by Judy Hoffer and seconded by Jordan Frei to approve the Resolution for the Plan. All were in favor.

#### **ADDITIONAL PUBLIC COMMENT**

Secretary-Treasurer Jan Shaw noted that at last month's meeting Gregory Smith was present inquiring whether a plaque could be placed in Municipal Lot A for the former Dickinson School. Smith was given approval to proceed to acquire the funds for such. Mr. Smith is now asking if the Borough could hold any donations he raises for such a project.

Council decided to table the topic until further thought out.

#### **COMMENDATIONS & COMMENTS from OFFICERS and DEPARTMENTS**

Solicitor asked for an executive session at the end of the meeting.

Street Supervisor Ron Ross stated that the recent Dumpster Days went very well with 55 people taking advantage of the program. The Borough will hold another Dumpster Days next spring.

Ross gave an update on the detour for the gas line replacement project. It was reported that South Market Street work should be finished tomorrow and therefore ending the detour on West Main. The next gas line replacement project will take place on North Market Street from the Diamond to where Wellington used to come up by the YMCA; Church Street from North Market to Graham; Pine Alley and go up North Graham.

Fire Chief Corey Blystone welcomed all fire members present and thanked them for their countless hours and support. Blystone read from a prepared statement to make it clear; Council is aware of the concern over the lack of progress on the Fire Service Agreement. Lack of Council financial support to the Capital Funds Campaign is the future of the fire department.

President Matt Smith agreed and thanked all fire department members present for all that they do and responded that the committee is working on it and that progress is being made quickly.

EADS Engineer Ben Faas reported receiving the letter of credit for the recently completed work on Burd Alley.

Karl Horman, Zoning /Code Enforcement Officer reported receiving phone calls regarding electrical cords charging electrical hybrid vehicles with electrical cords crossing the sidewalks. Horman added that it is a requirement that any obstruction across the sidewalk must be protected with a pedestrian crossway. Horman asked everyone to keep this mind and stated that the issue will be addressed as needed.

Police Chief John Berger asked everyone to keep in mind that officers cannot issue citations during the 60 day probation for the stop sign at Grant Street & Rte. 30 but can issue a warning.

President Matt Smith asked Chief Berger to have officers patrol the baseball field area during baseball games as people are parking along the fence making it a one way street and others cannot get in and out.

Mayor Bellas reminded everyone to keep their grass cut as summer approaches.

**MOTION TO ADJOURN**

**A motion** was made by Judy Hoffer and seconded by Jordan Frei to adjourn into an executive session. The motion carried. The meeting was adjourned at 7:37 pm.

Respectfully submitted,

Janette Shaw  
Secretary-Treasurer