

## September 8, 2022

The regular meeting of the Ligonier Borough Council was held Thursday, September 8, 2022 at 7pm in the Town Hall with President Matt Smith presiding.

**Members Present:** Matt Smith, Mariah Fisher, Robert Barron, Judy Hoffer, Nate Sylvester, Jordan Frei, and Brad Chartier.

**Others Present:** Secretary-Treasurer Jan Shaw, Street Supervisor Ron Ross, Mayor Ormond "Butch" Bellas, Engineer Ben Faas, Solicitor George Welty, Police Chief John Berger, and Fire Chief Corey Blystone. Absent was Karl Horman. (Unable to offer ZOOM due to loss of internet.)

### **APPROVAL OF MINUTES**

**A motion** was made by Nate Sylvester and seconded by Jordan Frei to approve the minutes of August 11, 2022 meeting. All of Council was in favor.

### **BILLS PAYABLE**

**A motion** was made by Judy Hoffer and seconded by Brad Chartier to approve the Bills Payable as presented. The motion carried with all in favor.

### **CONSENT CALENDAR**

**A motion** was made by Mariah Fisher and seconded by Robert Barron to approve the Consent Calendar. The motion carried unanimously.

### **PUBLIC COMMENT**

LV Chamber of Commerce executive director Amy Beitel reported that the previously approved **Fort Ligonier Stroll** hosted by the LV Chamber has been **cancelled** due to lack of time to coordinate.

### **UNFINISHED BUSINESS**

**LSA Category 4 Grant Proposal for Storm Water on the outfall pipe in the area of Millcreek Street / Hazel Alley:**

**A motion** was made by Robert Barron and seconded by Jordan Frei to adopt the resolution at 15% match requesting a Statewide Local Share Assessment grant of \$450,454.10 from the Commonwealth Financing Authority to be used for Storm Sewer Repair. All of Council was in favor.

**Set The Year on Fire 5k:**

**A motion** was made by Jordan Frei and seconded by Nate Sylvester to approve Borough's portion by allowing use of the baseball field & pavilion, as well as road closure contingent on Township's approval of the event. The motion carried with all in favor.

**Amendment to Sidewalk Café Ordinance:**

**A motion** was made by Nate Sylvester and seconded by Robert Barron to authorize advertisement for the ordinance amending Section 8 of Ordinance #544 permitting sidewalk cafes. All of Council was in favor.

**Section I -The ordinance amends Section 8 A.2 of Ordinance #544 to read as follows:**

*One the sidewalk in front of the principal place of business of each entity; and, on the sidewalk in front of an adjoining property only with the joinder of the adjoining property owner and adjoining business owner in the Application for Sidewalk Café Permit and only with the written approval of the PA Liquor Control Board.*

**Section II – Section 8.E of Ordinance #544 amended:**

*"No alcoholic beverages may be served or allowed to be consumed upon the sidewalk café" is hereby deleted.*

## **CORRESPONDENCE**

**Letter received from LV Chamber of Commerce requesting permission for merchants to hold sidewalk sales from Thursday, October 13 through Sunday, October 16, 2022 during Fort Ligonier Days.**

**A motion** was made by Mariah Fisher and seconded by Judy Hoffer to approve. The motion carried unanimously.

## **COMMITTEE REPORTS**

### **PARKS & RECREATION**

Nothing to report

## **TOWN HALL**

Chair, Judy Hoffer reported that the Town Hall elevator's oil was recently changed. It was reported also that the Town Hall Committee met to discuss changes in rental of Community Room.

**A motion** was made by Judy Hoffer and seconded by Nate Sylvester to permit alcohol in the Community Room with the following mandates:

1. Two (2) drink limit.
2. Must have RAMP certified bartender.
3. Must have off premise catering permit or special occasions permit if serving alcohol.
4. Must provide insurance; proof of liability greater than or equal to the Borough's one million dollar policy with the Borough listed as additional insured.
5. Special event or liquor liability policy.
6. An additional \$100 to be charged for day alcohol is being served.

The motion carried with all of Council in favor.

## **PUBLIC WORKS**

Nothing

## **PUBLIC SAFETY**

Chairman Jordan Frei commended Ligonier Hose Co. #1 on recent fire call aiding an elderly woman with a leak during heavy rainfall.

## **FINANCE**

Nothing

## **PLANNING / PERSONNEL**

Nothing

## **NEW BUSINESS**

### **PA Labor Relations Board letter for LVPD:**

Assistant Police Chief Mike Matrunic explained when the two police departments consolidated the two municipalities should have recognized the merging of the two unions. The letter allows the LVPD to form one union.

**A motion** was made by Robert Barron and seconded by Jordan Frei to support the bargaining unit of LVPD. The motion carried with all in favor.

### **Appoint LVPD to handle animal control issues within Borough:**

Assistant Police Chief Mike Matrunic explained an agreement that Ligonier Borough and Ligonier Township partner together to allow the LVPD to enter into contract with Sable Kennel Animal Control, a non-kill shelter for animal control issues within the Borough.

**A motion** was made by Robert Barron and seconded by Mariah Fisher to appoint LVPD to enter into an agreement with **Sable Kennel Animal Control of McKeesport PA** to handle animal control issues within the Borough. The motion carried unanimously.

**Suspension of code pertaining to regulations for sidewalk sales during Fort Ligonier Days from Chief Berger:**

**Approval of restrictions to regulate traffic & parking during Fort Ligonier Days from Chief Berger:**

**A motion** was made by Mariah Fisher and seconded by Robert Barron to approve the above from Chief Berger as done every year for Fort Ligonier Days. The motion carried with all of Council in favor.

**Conditional Use Hearing:**

**A motion** was made by Nate Sylvester and seconded by Robert Barron to advertise for a Conditional Use Hearing October 11, 2022 @ 6:45pm for **Ligonier Volunteer Hose Co. #1** to change present use of property at 116 N. Fairfield St. from first floor office & second floor apartment to a single-family residence. The motion carried with all in favor.

**ADDITIONAL PUBLIC COMMENT**

Nothing

**COMMENDATIONS & COMMENTS from OFFICERS & DEPARTMENTS**

Street Supervisor Ron Ross reported that milling and paving will begin again next week in regards to the gas line replacement project. They will most likely begin on Church Street digging up the ditches and putting the lines in.

Mayor Bellas reported that October 31, 2022 from 6-8pm will be Trick or Treat in the Borough.

President Matt Smith made note that the Borough's next meeting will be Tuesday, October 11, 2022 @ 7pm due to Fort Ligonier Days.

**MOTION TO ADJOURN**

**A motion** was made by Mariah Fisher and seconded by Jordan Frei to adjourn the meeting. All were in favor. The meeting was adjourned at 7:34 pm.

Respectfully submitted,

Janette Shaw  
Secretary-Treasurer