

August 11, 2022

The regular meeting of the Ligonier Borough Council was held Thursday, August 11, 2022 At 7pm in the Town Hall with President Matt Smith presiding.

Members Present: Matt Smith, Mariah Fisher, Robert Barron, Judy Hoffer, Jordan Frei, and Brad Chartier. Nate Sylvester was present via ZOOM.

Others Present: Secretary-Treasurer Jan Shaw, Street Supervisor Ron Ross, Mayor Ormond "Butch" Bellas, Engineer Ben Faas, Solicitor George Welty, Police Chief John Berger, Fire Chief Corey Blystone and Zoning / Code Enforcement Officer Karl Horman.

APPROVAL OF MINUTES

A motion was made by Robert Barron and seconded by Jordan Frei to approve the minutes of July 14, 2022. The motion carried with all in favor.

BILLS PAYABLE

A motion was made by Judy Hoffer and seconded by Brad Chartier to approve the Bills Payable as presented. The motion unanimously carried.

CONSENT CALENDAR

A motion was made by Robert Barron and seconded by Mariah Fisher to approve the Consent Calendar presented to Council. All were in favor.

PUBLIC COMMENT

NONE

UNFINISHED BUSINESS

NONE

CORRESPONDENCE

Application for temporary banner received from LVRx Pharmacy for a 4'x6' vinyl banner to be hung in front of pharmacy from September 2022 until February 2023 for COVID vaccines.

A motion was made by Jordan Frei and seconded by Mariah Fisher to approve the banner for LVRx Pharmacy. All of Council was in favor.

Application for use of Mellon Park received from St. Michael's of the Valley for Pet Blessing Sunday, October 2, 2022 from 12:30-2pm.

A motion was made by Judy Hoffer and seconded by Mariah Fisher to approve the use of Mellon Park Sunday, October 2, 2022 for Pet Blessing. The motion carried with all in favor.

Letter received from Fort Ligonier Days Inc. for directional and location signage to be placed around the Diamond, on East & West Main Street, North & South Market Streets and throughout the borough as needed. Fort Days Inc. also requests permission for event banners to be hung on the lampposts around the Diamond and on East & West Main Streets. The banners will be up for approximately 4-6 weeks prior to the festival and will be removed the day after the festival.

A motion was made by Robert Barron and seconded by Jordan Frei to approve the request for Fort Ligonier Days signage and event banners. All of Council was in favor.

Letter received from Fort Ligonier Days Inc. regarding Temporary Festival Areas and Sales Permits for Fort Ligonier Days 2022.

Proposed Temporary Festival Areas and Sales Permits approved by Fort Ligonier Days 2022.

Proposed Temporary Festival Areas.

1. Pioneer Presbyterian Church yard
2. Ramada Ligonier parking lot
3. West Main Street and Walnut Street – (LV Railroad Assoc., Fort Allen Antique Farm Equip.)
4. Rosalie Keslar, lot behind 331-333 W. Main Street
5. St. James Lutheran Church, 300 W. Main Street – church yard
6. Holy Trinity – grass area – wine fest location

Requests for Sales Permits

1. Pioneer Presbyterian Church
2. Ramada Ligonier
3. Fort Allen Antique Farm Equipment
4. Ligonier Valley Railroad Assoc.
5. Rosalie Keslar – 39 – 10'x10'spaces
6. St. James Lutheran Church

A motion was made by Brad Chartier and seconded by Judy Hoffer to approve the list for proposed Temporary Festival Areas and Sales Permits for Fort Ligonier Days 2022. The motion carried unanimously with all in favor.

Email received from Westmoreland Cleanways asking for a donation to help defray cost of water service upgrade to enable installation of Fire suppression systems at their warehouses.

Council decided to table the topic and let finance committee discuss further.

Thank You letter received from LV Hose Co. #1 for Borough approval of the Fire Service Agreement, the transfer of ownership of the fire station, and the creation & approval of the Capital Funds Account.

Email received from Dean Banko of New Florence requesting approval to hold a 5K race January 1, 2023 @ 10am on the Trail to benefit the Ligonier Fire Company. Also requested is use of playground pavilion, restrooms at Friendship Park as well as possibly an ATV with plow in case of snow. Any proceeds from the race will go directly to the fire company.

A discussion ensued with Council deciding that most of the event takes place in Ligonier Township. Council decided to table the topic until hearing if Ligonier Township approves.

Letter received from Clint Mullen of LVMS with plans to hold their annual 5K Race Friday, September 30, 2022 from 10am-11am.

A motion was made by Nate Sylvester and seconded by Jordan Frei to approve the request and activate the Fire Police. All of Council was in favor.

Letter received from the LV Chamber of Commerce in conjunction with Fort Ligonier Days Inc. requesting to use Bandstand and Diamond & close the Diamond & one block of E Main, N and S Markets Streets to two blocks W Main for The Fort Ligonier Stroll hosted by the LV Chamber Sunday, October 9, 2022 from 2-6pm. Also requested is to have the parking meters on the Diamond & One block E and two blocks W Main Street and one block N and S Markets Streets bagged for the classic cars from 12-7pm. Detour used for The Stroll in August is also requested along with sidewalk sales for merchants if they choose.

A motion was made by Robert Barron and seconded by Mariah Fisher to approve the **Fort Ligonier Stroll** Sunday, October 9, 2022. The motion carried with all in favor.

Letter received from Vicki Beaufort of Daughters of American Revolution requesting the bell on Town Hall be rung for one minute September 17, 2022 at 4pm to commemorate the signing of the constitution of the United States as part of the celebration of Bells Across America.

A motion was made by Jordan Frei and seconded by Brad Chartier to approve ringing the Town Hall bell for 1 minute Saturday, September 17, 2022 @ 4pm as requested by Vicki Beaufort of Daughters of American Revolution. The motion was unanimously approved.

Letter received from Julie Donovan of Fort Ligonier requesting use of bus parking lot and to have Loyalhanna Lot B bagged from 4-9pm Friday, September 16, 2022 for the Cannon Ball Event.

A motion was made by Mariah Fisher and seconded by Jordan Frei to approve the request. The motion carried with all in favor.

Email received from Sally Weckler of 438 N Market Street requesting the Borough to erect a sign to Watch for Children on the alley behind her house running from Delaware to Franklin Street.

No action was taken.

Email received regarding complaint of political sign outside her house in the Borough.

Zoning / Code Enforcement Officer Karl Horman stated that our ordinance reads that 2 weeks after an election political signs must to be taken down however we also have constitution protected 1st amendment of political free speech. Council decided if the sign says ELECT, then that is a political campaign sign and should come down. Karl Horman is to write a letter if it says ELECT.

COMMITTEE REPORTS

PARKS & RECREATION

Chair Mariah Fisher gave an update of Friendship Park Phase II. After proposal accepted was reviewed for Phase II a few additional issues have come to light and the Parks & Recreation Committee have decided it is best to reject the current proposal and re-bid the project.

A motion was made by Mariah Fisher and seconded by Brad Chartier to affirm rejecting current proposal and works toward creating a new request for proposal as well as new bids for Friendship Park Phase II. The motion carried with all of Council in favor.

Mariah Fisher thanked individuals for their help with recent National Night Out. Fisher thanked LVPD Chief Berger with help in planning the event. Thank you went out to Officer Matronics, Officer Knepper, Stefanie Verna Township Supervisor, and Ligonier Borough Council President Matt Smith for getting in the dunk tank. A thank you to Officer Friscerella and his canine demonstration, local fire departments; Ligonier, Waterford, Wilpen and Darlington for participating with hot dogs, lemonade and water. Ligonier Township also provided bouncy obstacle course which was a huge hit with the kids. Thank you to Boy Scout Troop 372 for the first aid kits available. Snowie Ice sold snow cones and donated profits to the police department. Representative Leslie Rossi was also present providing water to participants. The Game Commission, Mutual Aid were thanked as well as Secretary-Treasurer Jan Shaw for organizing and running the dunk tank. Ron Ross and public works crew were also thanked for

their hard work prepping the municipal lot and clean up. Giant Eagle was thanked as well for the donation of popcorn. Mariah added that she is looking forward to doing the same next year.

TOWN HALL

Chair Judy Hoffer thanked Street Supervisor Ron Ross and Custodian Tom Gibson for fixing the front doors of the Town Hall Auditorium.

PUBLIC WORKS

Public Works Chairman Robert Barron reported that the Public Works Committee met and would like to get approval for Engineer Ben Faas to submit a **grant to the LSA Category 4 Facilities Program for Storm Water** on the outfall pipe in the area of Millcreek Street.

A motion was made by Robert Barron and seconded by Jordan Frei to authorize EADS Engineer Ben Faas to proceed with submitting a grant to the LSA Category 4 Facilities Program for Millcreek Street. The motion carried with all in favor.

Robert also reported that the gas company is done digging until after Fort Ligonier Days. They are now doing restoration work.

PUBLIC SAFETY

Jordan Frei thanked Mariah Fisher for the great National Night Out event.

FINANCE

Finance Chair Brad Chartier reported that recently there was a reallocation of round one ARPA funds. Approximately 1.5 million was not claimed by municipalities last year so the unclaimed funds are being distributed to those municipalities that did apply and qualified. Ligonier Borough has received a total of \$249.86.

Second round of funding will be sent at a later date.

PLANNING / PERSONNEL

NOTHING

NEW BUSINESS

Ordinance #544 Sidewalk Cafe:

A. Section 8-E Serving of Alcohol:

A motion was made by Nate Sylvester and seconded by Robert Barron to extend the alcohol sales at sidewalk café's to the end of 2022. The motion was unanimously approved.

B. Extension of Sidewalk Cafe:

Section 8.A.2 of ordinance 544 will be amended to include extending the sidewalk café permit to adjoining business only with the adjoining property and business owner's written approval and written approval of the PLCB.

Ratify Parking for Carol & Dave's at Pond Stone Park 7-9 Monday July 25, 2022 for Crab Fest :

A motion was made by Jordan Frei and seconded by Mariah Fisher to approve. The motion carried with all in favor.

COMMENDATIONS & COMMENTS from OFFICERS & DEPARTMENTS

Chief John Berger thanked Mariah Fisher, Secretary-Treasurer Jan Shaw and Council for everything done for National Night Out.

Mayor Bellas advised all to hang tough on the streets in regards to the gas line replacement project as he has been getting calls about it.

President Matt Smith thanked everyone involved who helped with the recent National Night Out Event.

MOTION TO ADJOURN

A **motion** was made by Judy Hoffer and seconded by Robert Barron to adjourn into executive session with no action to be taken. All of Council was in favor.

Respectfully submitted,

Janette Shaw
Secretary-Treasurer