

July 14, 2022

The regular meeting of the Ligonier Borough Council was held Thursday, July 14, 2022 at 7pm in the Town Hall with President Matt Smith presiding.

Members Present: Matt Smith, Mariah Fisher, Nate Sylvester, Brad Chartier. Jordan Frei was present via zoom. Absent was Judy Hoffer & Robert Barron.

Others Present: Secretary-Treasurer Jan Shaw, Street Supervisor Ron Ross, Mayor Ormond "Butch" Bellas, Engineer Ben Faas, Solicitor George Welty, Assistant Police Chief Mike Matronics, Fire Chief Corey Blystone, & Zoning / Code Enforcement Officer Karl Horman.

APPROVAL OF MINUTES

A motion was made by Nate Sylvester and seconded by Brad Chartier to approve the minutes of June 9, 2022 and special meeting minutes of July 5, 2022 as presented. All of Council was in favor.

BILLS PAYABLE

A motion was made by Nate Sylvester and seconded by Mariah Fisher to approve the Bills Payable as presented. The motion carried with all in favor.

CONSENT CALENDAR

A motion was made by Mariah Fisher and seconded by Nate Sylvester to accept the Consent Calendar provided. The motion carried unanimously.

PUBLIC COMMENT

NONE

UNFINISHED BUSINESS

NONE

CORRESPONDENCE

Letter was received from the Commonwealth of PA Game Commission in appreciation to the Borough for help in serving as a pass-through organization enabling them to be eligible for their LV Endowment Grant for radios.

Letter received from Fort Ligonier Days, Inc. requesting permission to hold the annual Fort Days Festival October 14, 15 & 16, 2022

A motion was made by Nate Sylvester and seconded by Brad Chartier to approve holding Fort Days Festival October 14, 15 & 16, 2022. The motion carried with all in favor.

Letter received from LV Chamber of Commerce seeking permission to use Pond Stone Parking Lot during The Stroll August 5, 2022.

A motion was made by Mariah Fisher and seconded by Nate Sylvester to approve the request by the LV Chamber as long as approved by owner Jeremy Springer. The motion carried unanimously with all in favor.

Letter received from the LV Chamber of Commerce requesting permission to use the lampposts in front of the shops around the Diamond and N. & S. Market Streets, E. & W. Main Streets as well as Town Hall courtyard for the annual Scarecrow Contest October 19-November 7, 2022.

A motion was made by Brad Chartier and seconded by Mariah Fisher to approve the request provided materials are used to prevent damage to the lampposts. The motion carried with all in favor.

Letter received from the LV Chamber of Commerce asking permission to decorate the lampposts in the Diamond Park area and around the sidewalks for its annual Adopt a Lamppost beginning November 12, 2022 for the Christmas Season.

A motion was made by Nate Sylvester and seconded by Brad Chartier to approve the request by the LV Chamber. All of Council was in favor.

Letter received from the LV Chamber of Commerce asking Council's permission to help in the coordination of Santa's Arrival and Diamond Lighting 6:30pm, Friday, November 25th. It is asked that the LVPD detour traffic. LV Chamber will complete all paperwork for road closure. The Chamber will bag meters on the Northeast quadrant of the Diamond by Town Hall & the first four meters on Fairfield Street beside YMCA for Misty Haven Carriages.

LV Chamber also requests two meters be bagged in front of the LV Library from 9am-5pm for the kettle corn vendor as well as the first four meters on Fairfield Street by the YMCA from 10am-5pm Sunday, December 4, 2022 for Town-Wide Open House.

LV Chamber plans to host "Let's Get Ready to Crumble Walk" event during Town-Wide Open House; a cookie walk with participants tasting cookies in participating shops.

A motion was made by Mariah Fisher and seconded by Nate Sylvester to grant Santa's Arrival / Parade November 25th, 2022 assuming LVPD is also fine with detouring traffic. Further permission is granted to bag meters on the Northeast quadrant of the Diamond by Town Hall & the first four meters on Fairfield Street for carriage rides. The motion carried will all in favor.

A motion was made by Mariah Fisher and seconded by Brad Chartier to approve LV Chamber's request to have two meters bagged in front of the Library from 9am-5pm for the kettle corn vendor and the first four meters on Fairfield Street by YMCA from 10am-5pm Sunday December 4, 2022 for Town-Wide Open House as well as to hold "Lets Ge Ready to Crumble Walk" during Town-Wide Open House. The motion carried 5-0.

Letter received from the LV Chamber of Commerce asking Council to consider free parking on the 4 Saturdays beginning November 26, 2022 and ending Saturday, December 17, 2022. LV Chamber to secure \$1,200 sponsorship to cover cost of parking.

A motion was made by Nate Sylvester and seconded by Jordan Frei to approve request and later on possibly consider sponsoring one of the weekends. The motion carried with all in favor.

COMMITTEE REPORTS

PARKS & RECREATION

Chair, Mariah Fisher reported that National Night Out will be Tuesday, August 2nd and held in Lot A as approved at an earlier meeting. Bank Alley and Church Street will be closed from Market to Fairfield. The event will be primarily in Lot A. The 4 local fire companies will be present as well as the Game Commission. Boy Scouts will be on-site providing first aid kit designs for kids. K-9 officer Kilo will be present for a demonstration. Fisher stated plans are to have a tug of war between the police and fire departments again this year. Also planned is a demonstration from the fire companies on how they do a rescue. Another attraction; a bouncy house will be sponsored by the Township as they are celebrating their 200th anniversary this year. Lastly, there will also be a Dunk Tank provided again this year.

TOWN HALL

N/A

PUBLIC WORKS

N/A

PUBLIC SAFETY

NOTHING

FINANCE

NOTHING

PLANNING / PERSONNEL/ SHADE TREE

NOTHING

NEW BUSINESS

Request for Release of Money from Fire Capital Fund received from LV Hose Co. #1.:

A motion was made by Jordan Frei to approve the release of the \$250,000 depleting the Fire Capital Fund account to zero.

Council discussed that it was intended for the fund to provide ongoing support to the Fire Company over a longer period of time. Since the request will deplete the fund, Council cannot make a commitment toward future capital contributions for the fire company. Guidelines have, however, been established if a Fire Capital Fund is to be established in the future.

The above motion was seconded by Nate Sylvester. The motion carried unanimously.

Common Ground Ministries requesting to perform Gospel and Patriotic music on Bandstand Friday, September 9th from 6-8pm with a clown present for children.

A motion was made by Nate Sylvester and seconded by Brad Chartier to approve. The motion carried with all in favor.

Ratify change from LV Chamber of Commerce Summer In Ligonier request to bag 12 meters in Lot B instead of approved West Main Street.

A motion was made by Mariah Fisher and seconded by Jordan Frei to ratify the change by LV Chamber of Commerce for Summer in Ligonier. All of Council was in favor.

ADDITIONAL PUBLIC COMMENT

NONE

COMMENDATIONS & COMMENTS from OFFICERS and DEPARTMENTS

Secretary-Treasurer Jan Shaw reported receiving an email from Sharon Coronado new Director at the LV Library offering any additional service to Council they may need.

Shaw further reported that Berkheimer has been retained for Westmoreland County as EIT Collector for another 5 years with reduction in commission from 1.42% to .67% for remainder of 2022 and to 1.1% for 2023 and 1.2% for 2024-2027 by vote taken at 7/7/2022 meeting.

Street Supervisor Ron Ross reported that he was told it would be another 3-4 weeks for gas line replacement work on Market Street in front of the YMCA.

Assistant Police Chief Mike Matrunic expressed his gratitude that the Game Commission was able to receive the Grant from LV Endowment for their Motorola radios. State Game Warden William Brehun and the Game Commission are a great asset to the community and law enforcement.

Matrunic spoke about the recent assist in leading to the arrest at Ligonier Giant Eagle parking lot.

A thank you went out to Borough Public Works for the speed lines painted.

LVPD has a new full-time hire who just got his temporary certification and will be on a FTO Program; 10 weeks of training and will be on probation for one year.

Mayor Bellas reported that President Matt Smith, Street Supervisor Ron Ross as well as he have been taken off the Alert List notification for Fire Calls. Bellas spoke of the importance that they all be kept on it.

Fire Chief Corey Blystone will look into it.

MOTION TO ADJOURN

A motion was made by Mariah Fisher and seconded by Nate Sylvester to adjourn the meeting. The motion carried unanimously. The meeting was adjourned at 7:28pm.

Respectfully submitted,

Janette Shaw
Secretary-Treasurer