

AGENDA
LIGONIER BOROUGH COUNCIL
MARCH 13, 2025

1. Pledge of Allegiance

2. Roll Call

3. Approval of Minutes

4. Bills Payable

5. Consent Calendar

- | | |
|--------------------------|------------------------|
| A. Mayor's Report | D. Fire Chief's Report |
| B. Treasurer's Report | E. Zoning Report |
| C. Police Chief's Report | |

6. Public Comment

Public Comment will be received only from Ligonier Borough residents or taxpayers as set forth in the meeting rule adopted by Borough Council in accordance with the provisions of the Sunshine Act (65 Pa.C.S.A. 710.0).

7. Unfinished Business

- A. LV Police Code of Conduct
- B. Ligonier Hose Co. #1 – Chain of Command
- C. Revocation of Indiana Regional Medical Center Sign Permit
- D. Short-Term Rental Ordinance

8. Correspondence

- A. Memo received from **Robin Roberts Ligonier Borough Tax Collector** asking permission to destroy records dated 1992-2019.
- B. Letter received from **PA Dept. of Transportation regarding Traffic Counting on Municipal Owned Roads.**
- C. Letter received from **Gibson-Thomas Engineering** regarding a project by MAWC for Ligonier Borough **Sanitary Sewer Lining**. A letter is needed from the Borough informing whether the project is in compliance with land use plans and local ordinances.
- D. Email received from **Dean Banko** asking permission to hold a **5k** race benefiting Ligonier Borough Volunteer Fire Company **January 4, 2026 at 10am-11:15**. The race begins on N Fairfield Street to Bouquet and through the trail and back.
- E. Letter received from **MAWC** advising all properties that receive sewage service from MAWC will be required to complete a **sewer lateral inspection** prior to selling, refinancing & transferring a residential home, commercial building or any facility tied into the Authority's sanitary sewer system as of March 15, 2025.
- F. Letter received from **LV Chamber of Commerce** asking the **Borough to apply for a grant of up to \$4,000** through the Keep PA Beautiful Mini-Grant Program available to existing America250PA partners to restore & update the flagpole in the cemetery.
- G. Letter received from **LV Chamber of Commerce** requesting permission for **Wine, Whiskey & Sweets Walk Saturday, May 10, 2025 from 1pm-5pm**. It is also requested to use the sidewalks & parking area around the Diamond plus two blocks on East & West Main Streets for the event. Permission requested to bag meters (only where vendors will be) at 9am for an 11am set up. Use of Town Hall foyer is asked for registration and bottle pick up services. Participants will consume samples at vendor tents only. All vendors must provide proof of insurance with application; with Chamber purchasing appropriate liability insurance for the event. It is requested for merchants to have sidewalk sales on the day of the event.
- H. Letter received from **LV Chamber of Commerce** requesting permission to use the Bandstand & apply for the Fort Ligonier Days detour as used last year for **The Stroll on Friday, August 8, 2025 from 5pm-9pm**. Also requested is to bag al meters in the detour area from 1pm-9pm. It is further requested to bag the row of spaces in Lot A that face North Market Street. LV Chamber asks for merchants to have sidewalk sales as well.

- I. Letter received from **LV Chamber of Commerce** submitting a corrected schedule for previously approved **Diamond Market**. Correct dates are June 3, July 1, August 5, September 2, & October 7, 2025. LV Chamber further asks permission for **two food trucks** that have expressed interest in attending all market dates.

9. Committee Reports

- A. Parks & Recreation
- B. Town Hall
- C. Public Works
- D. Public Safety
- E. Finance
- F. Planning / Personnel
- G. Shade Tree

10. New Business

- A. Johnson Controls – Fire Protection upgrade for elevator \$3,280.
- B. Request to advertise 2025 Tar & Chip Bids to be opened April 10th.
- C. Right Elevator Change Order – Install Cellular Phone Gateway & Extension Cable \$3,901.45

11. Additional Public Comment

12. Commendations & Comments from Officers and Departments

- A. Secretary-Treasurer
- B. Solicitor
- C. Street Supervisor
- D. Fire Chief
- E. Engineer
- F. Zoning
- G. Police Chief
- H. Mayor
- I. President
- J. JR Council Member

13. The next meeting of the Ligonier Borough Council will be held Thursday, April 10, 2025 @ 7pm in the Town Hall.