

March 13, 2014

The regular meeting of the Ligonier Borough Council was held Thursday, March 13, 2014 @ 7:00 PM in the Town Hall with Robert Helterbran presiding.

Members present: Robert Helterbran, James McDonnell, Sam St Clair, Judy Hoffer, Matt Smith, Pat Scanlon, and Mike Bieterman.

Others present: Secretary-Treasurer Paul Fry, Mayor Ormond "Butch" Bellas, Engineer Ben Faas, Solicitor George Welty, and Police Chief John Berger. Absent was Fire Chief Paul Church.

#### **APPROVAL OF MINUTES**

A motion was made by Pat Scanlon and seconded by Mike Bieterman to approve the minutes of February 13, and the minutes of the two meetings of March 4, 2012 with amended changes. All were in favor.

#### **BILLS PAYABLE**

A motion was made by Matt Smith and seconded by Pat Scanlon to approve the Bills Payable as presented. The motion carried unanimously.

#### **CONSENT CALENDAR**

A motion was made by Sam St Clair and seconded by Pat Scanlon to approve the Consent Calendar as presented. All were in favor.

#### **UNFINISHED BUSINESS**

##### **Fed Ex:**

Fed Ex requested to place a drop off box next to the UPS box on Oak Alley by Lot A. Fed Ex has provided a Certificate of Insurance.

A motion was made by James McDonnell and seconded by Matt Smith to approve. The motion carried.

A request previously received at a prior Council meeting from Relay for Life requesting to place banners around outside Diamond area lampposts to promote Relay for Life was tabled until further information was received.

Relay for Life recently responded the banners would be the same size as Fort Days Banners.

The banners would go up approximately April 28, 2014 and be removed May 19, 2014.

Insurance Certificate will be sent to the Borough Office.

A motion was made by James McDonnell and seconded by Sam St Clair to approve the request pending proof of insurance. All were in favor.

#### **CORRESPONDENCE**

Request received from Pat Childs, chairman of Novel Art at LV Library to hang a 2' x 6' banner on the pillars on the entrance of the Library from April 25 – May 2, 2014.

A motion was made by Judy Hoffer and seconded by James McDonnell to approve the above request. All were in favor.

Boy Scout Troop #372 is requesting permission to use grass area of Hadley St. for sale of Christmas trees.

A motion was made by Judy Hoffer and Matt Smith to approve the request by the Boy Scout Troop #372. All were in favor.

## **COMMITTEE REPORTS**

### **PARKS & RECREATION**

N/A

### **TOWN HALL**

Judy Hoffer, Chair person of the Town Hall Committee reported receiving a proposal from Johnson Controls in the amount of \$38,518 to update the heating and cooling system for Town Hall.

The topic was discussed with Council deciding to table the request until additional bids are received.

Judy Hoffer made a motion seconded by Pat Scanlon to take the matter up with the Town Hall Committee and meet with Engineer Ben Faas to discuss the criteria for a bid to go out at next meeting.

Judy Hoffer finished up the report by stating that the Committee will meet and have quite a wish list to go over.

### **PUBLIC WORKS**

Chairman Pat Scanlon reported receiving salt supply. Street cleaning and line painting will commence when the weather warms up.

Scanlon commended Paul Fry and crew for the great job they did clearing the roads this winter.

### **PUBLIC SAFETY**

N/A

### **FINANCE**

Mike Bieterman, Chairman of the Finance Committee reported that he has a quote for an appraisal from the Industrial Appraisal Company for insurance purposes. The cost for the appraisal is \$5,310.00.

A motion was made by Mike Bieterman and seconded by Judy Hoffer accept the quote from Industrial Appraisal Co. for the appraisal. All were in favor.

James McDonnell questioned the budget of the Planning Committee. Upon the abolishment of the Planning Commission there was a line item in the budget for \$500 for the Planning Commission intending to be used towards any adjustments to the ordinances. With the recent advertising regarding the Planning Committee McDonnell felt this amount was most likely used to cover the costs. McDonnell questioned what the budget is for the Planning Committee.

Secretary –Treasurer Paul Fry stated that he felt that the line item is there as it is in the budget. Fry did feel that the amount could vary due to the changes that have occurred so far.

McDonnell questioned Solicitor Welty if he would be charging the Borough for his services on the Planning Committee as former Solicitor of the Planning Commission, Richard Flickinger did not charge.

Welty explained that until he meets with the committee he does not want to get into it at this time. Welty suggested letting the Planning Committee have its meeting and then that can be one of the things to discuss; the scope of the services and what might be necessary. Welty stated that the Committee can then come back to Council with a request or recommendation.

McDonnell urged everyone; particularly the new Council, to get themselves familiar with Zoning Ordinance 545, adopted July 2010.

#### **NEW BUSINESS**

Request received from Roy Hutchinson of the American Legion requesting to replace/remove their sign at the American Legion.

Hutchinson was unable to attend meeting tonight. Paul Fry will pass along information packet from Hutchinson when received. Hutchinson hopes to attend the April meeting.

#### **PUBLIC COMMENT**

Richard Flickinger questioned what motivated the decision to abolish the Planning Commission. Councilman Sam St Clair responded that it was in the Borough's best interest.

#### **COMMENDATIONS & COMMENTS from OFFICERS and DEPARTMENTS**

Secretary-Treasurer Paul Fry reported that the batting cage project Council approved of Eagle Scout Drew Neiderhiser is almost complete at the ball field. The cement is poured and poles erected. The project should be ready for start of spring season.

Dumpsters Days has been set for April 26, 2014 from 8 am to 12 noon at old Route 30 West past the recycling center.

Approved Rails to Trails signs will begin to be placed tomorrow.

Paul Fry reported that he plans to attend the Annual PSAB PA, State Association of Borough's Conference April 6-9, 2014 at Penn State University.

Solicitor George Welty felt that Neil Van Horn should come and meet with the Finance Committee and then come and give a report to Council later in the year.

Engineer Ben Faas reported that he was asked to view Gay Wasserman property adjacent to the YMCA. Faas report that there are some issues and will discuss with the home owner. The YMCA will be required to not allow storm water to channelize onto their property. Faas stated that he has not seen revised plans for the YMCA as yet. That portion of the storm water hasn't been reviewed. Waiting to see updated storm water plans.

President Helterbran thanked everyone for coming and stated that the next regular meeting will be April 10, 2014.

#### **MOTION TO ADJOURN**

A motion was made by James McDonnell and seconded by Matt Smith to adjourn the meeting. All were in favor. The meeting was adjourned @ 7:53 PM.

Respectfully submitted,

Paul A Fry  
Secretary-Treasurer  
Officer Manager